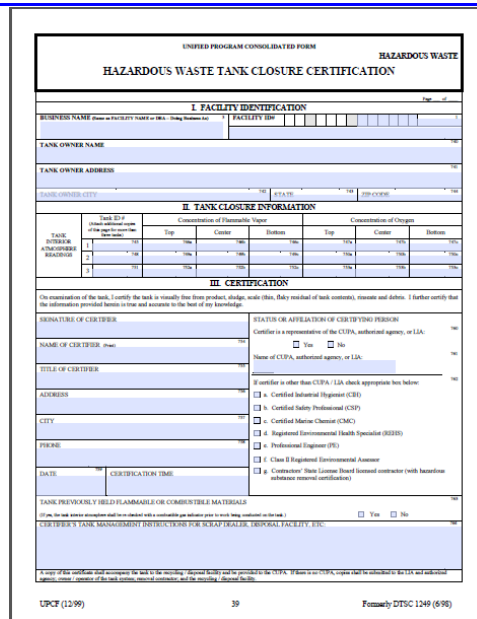


# Completing the Hazardous Waste Tank Closure Certification Element

You are required to complete the Hazardous Waste Tank Closure Certification section if you answered “YES” to reporting the closure/removal of hazardous waste tank on the Business Activities page.

If you are reporting the closure of a tank that was included in your last submittal, you do not need to resubmit.

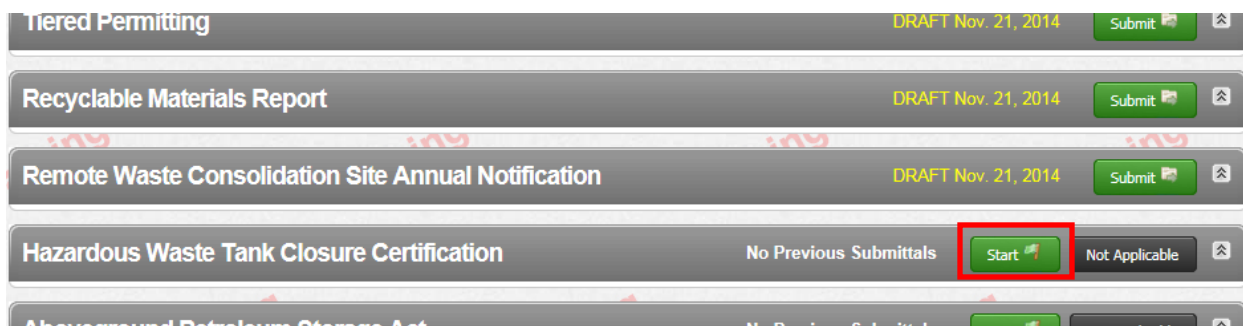
1. Complete the [Hazardous Waste Tank Closure Certification Form](#)



The image shows a form titled "HAZARDOUS WASTE TANK CLOSURE CERTIFICATION" under the heading "UNITED PROGRAM CONSOLIDATED FORM". The form is divided into three main sections: I. FACILITY IDENTIFICATION, II. TANK CLOSURE INFORMATION, and III. CERTIFICATION. Section I includes fields for Business Name, Facility ID#, Tank Owner Name, Tank Address, State, and ZIP Code. Section II is a table for reporting tank closure data, with columns for Tank ID, Date, and Concentration of Hazardous Vapor (Top, Center, Bottom) and Concentration of Organics (Top, Center, Bottom). Section III includes fields for the certifier's name, title, address, city, phone, and date, along with checkboxes for certifier status (e.g., Certified Industrial Hygienist, Certified Safety Professional, etc.).

If you are having trouble filing out this form, please refer to the [Instructions for Hazardous Waste Tank Certification Form](#).

2. When you are ready to upload your PDF document click “**Start**”



The screenshot shows a list of reports in a software interface. The reports are: Tiered Permitting, Recyclable Materials Report, Remote Waste Consolidation Site Annual Notification, Hazardous Waste Tank Closure Certification, and Aboveground Petroleum Storage Act. The 'Hazardous Waste Tank Closure Certification' report is highlighted, and the 'Start' button next to it is circled in red. The status for this report is 'No Previous Submittals' and 'Not Applicable'.

- To upload your document
- Select **“Upload Document”** in the **“Document Options”** box
  - Click **“Browse”** (or **“Choose File”**) and select the desired file.  
The Document Title is automatically entered.
  - Click **“Save & Finish”**

The screenshot displays the CERS Business interface for a Hazardous Waste Tank Closure Certificate. The page title is "Hazardous Waste Tank Closure Certificate: MATTS AUTO BODY". The breadcrumb trail is "Home » Prepare Submittal (10153819) » HazWaste Tank Closure: Hazardous Waste Tank Closure Certificate (Draft)".

The "Instructions/Help" section provides the following information:

**Hazardous Waste Tank Closure Certificate**  
You must complete, download, print, and complete in the field the form [Hazardous Waste Tank Closure Certificate](#) prior to initiating any cleaning, cutting, dismantling, or excavation of a tank system (see below). Once the paper form is completed, scan it, and upload the document to this page. You may be able to select other documentation options (on the left side of this page) as directed by your local regulator.  
To upload a document, select the **Browse** button and then the file on your computer to upload, provide a document title, and then select **Save & Finish** to complete the upload. Use of other document options shown on the left must be approved by your local regulator.

A Hazardous Waste Tank Closure Certificate must be prior to initiating any cleaning, cutting, dismantling, or excavation of a tank system that 1) previously held a hazardous material or a hazardous waste, 2) is identified as a hazardous waste, and 3) is destined to be disposed, reclaimed or closed in place. This does not apply to tank systems regulated under a hazardous waste facility permit, other than permit by rule (PBR), or to tank systems regulated under a grant of interim status, nor to a tank system or any portion thereof, that meets the definition of scrap metal in 22 CCR §86280.10 and is excluded from regulation pursuant to 22 CCR §86281.6(a)(3)(B). Refer to 22 CCR §67383.3 and 23 CCR §2672 for disposal requirements for tank systems.

The **Document Options** section is highlighted with a red box and contains the following options:

- Upload Document(s)
- Public Internet URL
- Provided Elsewhere in CERS
- Provided to Regulator
- Stored at Facility
- Exempt

The **Document Upload(s)** section is also highlighted with a red box and contains the following fields:

- Upload Document**: A button labeled **Browse...** is highlighted with a red box.
- Date Authored (Required)**: A date field containing "12/23/2013".
- Document Title (Required)**: A text field containing "Hazardous Waste Tank Closure Certificate".
- Description/Comments (Optional)**: A text area.
- Save & Upload Again**: A button.
- Save & Finish**: A button highlighted with a red box and a red arrow pointing to it.
- Cancel**: A button.

The footer of the page includes "Version 2.22.0154 | Enhancements | CERS Central" and "Diagnostics | Conditions of Use | Privacy Policy | Contact | Help".

If you are unable to upload your document, you may also fax or email it to us. Please refer to the Instructions for [Faxing Required Documents](#).