



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING MINUTES

*The Contra Costa Council on Homelessness provides a forum for communication and coordination about the implementation of the County's Strategic Plan to prevent and end homelessness, and for orchestrating a vision on ending homelessness in the County, educating the community on homeless issues, and advocating on federal, state, and local policy issues affecting people who are homeless or at-risk of homelessness. The Council provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Items may be taken out of order based on the business of the day and preference of the Council.*

**Date, Time:** Thursday, November 1, 2018, 1:00 – 3:00 pm

**Location:** San Pablo Library Community Room, 3751 San Pablo Ave., San Pablo, CA

**Council Member Attendance:**

**Present:** Candace Collier, John Eckstrom, Deanne Pearn, Miguel Hidalgo-Barnes, Teri House, Doug Leich, Cecelia McCloy, Bradley Lindbloom, Carolyn Foudy, Dan Sawislak, Patrice Guillory, Alejandra Chamberlain, Tracy Pullar, Manjit Sappal, Joseph Villarreal

**Absent:** Gabriel Lemus, John Barclay

**Staff Attendance:** Lavonna Martin, Jaime Jenett, Natalie Siva, Jenny Robbins, Contra Costa Health Services (H3); Erica McWhorter, Emily Firgens, HomeBase

**Public Attendance:** Susan Padan, Samantha Samson, Trudie Giordano, Margaret Campos, Greg Vogler, Jennifer Bruggeman, Sarah Kennard, Mayo Lunt, Lynn Peralta, Margot Ernst, Jack Walton

**1. Welcome and Introductions**

**2. Approve Minutes (Action Item)**

- Motion
- State of Motion:
  - We move to adopt the minutes from the August 27th Council on Homelessness Meeting.
- *Discussion*
  - *The Council moved to approve.*
- *Procedural Record:*
  - *Motion made by: Cecelia McCloy*
  - *Seconded by: Tracy Pullar*
  - *AYES: Candace Collier, John Eckstrom, Deanne Pearn, Miguel Hidalgo-Barnes, Teri House, Doug Leich, Cecelia McCloy, Bradley Lindbloom, Carolyn Foudy, Dan Sawislak, Patrice Guillory, Alejandra Chamberlain, Tracy Pullar, Manjit Sappal, Joseph Villarreal*



## COUNCIL ON HOMELESSNESS MEETING MINUTES

- *NOES: None.*
- *ABSTAINS: Joseph Villarreal.*
- *ABSENT: Gabriel Lemus, John Barclay*
- *MOTION APPROVED*

### 3. Committee Updates (Action Item)

- Jaime Jenett presented Committee updates
- Listed as an Action Item but No Action Necessary or taken
- PIT Count Committee
  - Data important, new funds based on this count every year!
  - Next meeting Friday, November 2, 2018
  - More meetings to come
  - Likely subcommittees
  - Volunteers
    - Tracy Pullar
    - Manjit Sappal
    - Candace Collier
- Ad Hoc Nominating Committee
  - 6 open seats
  - Need nominating committee that will make recommendations and review applications
  - Timing: can fill seats sooner than before
    - Applications due by 11/30
    - Committee meeting by 12/6
    - Decisions made at December Council meeting
  - Volunteers (No person sitting in the expiring seats is eligible to volunteer for this committee)
    - Tracy Pullar
    - Bradley Lindbloom
    - Teri House
    - Dan Sawislak
- Governance
  - Bylaws and seat changes require committee meeting and BOS approval
  - Volunteer
    - Doug Leich
    - Deanne Pearn
    - Teri House
- YAC Report Out
  - Presented by Jaime Jenett and Christa Mayes (YAC)
  - YAC were invited to be part of UC Berkeley's Catalyst Group where they will offer feedback and insights into youth homelessness



## COUNCIL ON HOMELESSNESS MEETING MINUTES

- YAC are working with H3 to explore the CoC system and coordinated entry data to be able to share with community and provide additional support and direction to CoC around youth needs and concerns

### 4. HEAP Recommendations (Action Item)

- Agenda item moved up.
- Overview of Program
  - Contra Costa eligible for approximately \$7.2M
  - Community Process and recommended interventions listed in spreadsheet

Region	Intervention	Estimated Total	Votes Total	Votes West	Votes East	Votes Central	Votes Youth
East	Establish an East County CARE center by buying an existing building or constructing new facility	\$ 6,000,000.00	67		56	11	
All	Install storage lockers + Create pet friendly environments at CARE Centers	\$ 9,600.00	41	18	8	15	
All	Purchase CORE Vehicles + Expand CORE evening hours	\$ 310,000.00	38		30	8	
West	Increase West Warming Center hours and CARE Center gap hours	\$ 30,000.00	32	32			
All	Safe parking program	\$ 125,000.00	29	3	9	17	
All	RV park program	\$ 567,000.00	24	9	5	10	
All	Move-In Assistance	???	21		10	11	
Youth	Rehab building to create a CARE center for youth	\$ 1,000,000.00	20				20
West	Rehab unused North Richmond duplexes for bridge housing	\$ 1,300,000.00	20	20			
Central	Expand Concord CARE Center	\$ 2,000,000.00	20			20	
Youth	Create CORE outreach team for youth	\$ 160,000.00	17				17
Central	Expand Concord Warming Center	\$ 30,000.00	16			16	
All	Master lease hotels	\$ 250,000.00	9		9		



## COUNCIL ON HOMELESSNESS MEETING MINUTES

All	Expand CORE team evening hours	\$ 160,000.00	8	8			
All	Install storage lockers for client belongings	\$ 6,000.00	0				

Funding Pot	Intervention	Recommended Allocation
<b>Admin (5% of B2)</b>	<b>Sum Admin</b>	<b>\$359,838.50</b>
<b>West County</b>	Install storage lockers + Create pet friendly environments at CARE Centers	\$2,016.00
	Purchase CORE Vehicles + Expand CORE evening hours*	\$33,600.00
	Increase West Warming Center hours and CARE Center gap hours*	\$30,000.00
	RV park program	\$0.00
	Rehab unused North Richmond duplexes for bridge housing	\$1,300,000.00
	Expand CORE outreach for youth**	\$0.00
	<b>Sum West</b>	<b>\$1,365,616.00</b>
<b>Central County</b>	Install storage lockers + Create pet friendly environments at CARE Centers*	\$3,264.00
	Purchase CORE Vehicles + Expand CORE evening hours*	\$54,400.00
	Safe parking program	\$0.00
	Expand Concord CARE Center and Concord Warming Center	\$1,337,331.50
	Expand CORE outreach for youth**	\$0.00
	<b>Sum Central</b>	<b>\$1,394,995.50</b>
<b>East County</b>	Establish an East County CARE center by buying an existing building or constructing new facility	\$3,000,000.00
	Install storage lockers + Create pet friendly environments at CARE Centers*	\$4,320.00



## COUNCIL ON HOMELESSNESS MEETING MINUTES

	Purchase CORE Vehicles + Expand CORE evening hours*	\$72,000.00
	Rehab building to create a CARE center for youth***	\$1,000,000.00
	Expand CORE outreach for youth**	\$0.00
	<b>Sum East/Youth</b>	<b>\$4,076,320.00</b>
<b>Sum All</b>		<b>\$7,196,770.00</b>

- Review spreadsheet with recommended funding scenarios
  - Not all recommendations can or will be funded through this funding stream—other pots of funding can be used
  - If something is not funded that money will be reallocated to some of the other community recommendations
- Funding Committee balanced budget
  - Youth interventions will use CESH—slides and spreadsheet will be updated to reflect this and balance the budget per Ad Hoc Funding Committee Recommendation
- Updates to the Spreadsheet are needed for readability and clarity around final recommendations
- Discussion
  - Cecelia McCloy: What about Sustainability?
    - They are working to ensure anything funded will have funding streams that can sustain it or that can be
  - Deanne Pearn: What about Youth CARE Center?
    - High community priority
    - This was opportunity to see best and most affordable site, which could mean combine efforts, for instance, connect with EAST County CARE Center or use another County owned property
    - Important to remain flexible
  - Deanne Pearn: Wants explicit in chart that priority for building youth CARE center would be given to East county first, Central County second, and West County third
  - Feedback from Committee
    - Patrice G: prioritizing resources for East County was not difficult, but other items were addressed that required more thought around operations, such as pet friendly; helpful to know other pots of funding pending and also possibly available for the recommended interventions



## COUNCIL ON HOMELESSNESS MEETING MINUTES

- Teri H: process was well designed, feedback from participants was that they liked HomeBase facilitation and H3's content and presentation of info; made people feel empowered to make decision on what happens in their neighborhood; good to try to relieve burden on West County to serve East County
- Dan Sawislak: Who executes this plan? Money for admin seems minimal compared to what has to be done
  - A lot of this will be done via contractors and RFPs
  - Service provision is something that will not be fully on shoulders of H3 to administer
- Tracy Pullar: How many units are in the North Richmond program?
  - 10 duplexes with 2-3 bedroom units
  - Approximately 50 households—single adults and families
- Audience:
  - When will the money go out to the selected providers?
    - County sending in application in early December (deadline for 12/31/18)
    - State says January, likely February or March 2019, to get funds
    - RFPs will be issued as soon as state gives County notice plan is approved
    - Most of these things are expansions of existing services, which mean they likely will
  - How soon does money have to be spent?
    - By 2020 must be encumbered
    - By 2021 must be spent down
  - For Youth CARE Center will services or operations be covered by HEAP funding?
    - No, that will be covered by CESH funding
- *Procedural Record:*
  - *Motion to approve staff recommendations as presented and make explicit that priority for building youth CARE center would be given to East county first, Central County second, and West County third*
  - *Motion made by:* Deanne Pearn
  - *Seconded by:* Joseph Villarreal
  - *AYES:* Candace Collier, John Eckstrom, Deanne Pearn, Miguel Hidalgo-Barnes, Teri House, Doug Leich, Cecelia McCloy, Bradley Lindbloom, Carolyn Foudy, Dan Sawislak, Patrice Guillory, Alejandra Chamberlain, Tracy Pullar, Manjit Sappal, Joseph Villarreal
  - *NOES:* None.
  - *ABSTAINS:* None.
  - *ABSENT:* Gabriel Lemus, John Barclay
  - *MOTION APPROVED*



## COUNCIL ON HOMELESSNESS MEETING MINUTES

### 5. The SPARK Initiative Presentation

- Mission: through meaningful, individualized relationships and integrated service provision, we empower homeless and systems-involved youth to create their own solutions to achieve stability
- Group of 7 young people working in Contra Costa, Alameda and San Francisco counties to serve other youth working towards stability
  - Focus areas: housing, wellness, employment and education
  - Also work to support broken systems youth operate in
  - Youth led model
  - Work with community agencies and service providers to create support networks for youth and Initiative
- Individualized service and action plans for each youth served
- Discussion/Questions
  - How do you work in those 3 counties:
    - Program is mobile with no offices and will meet youth where they are at
  - How many youth have you worked with since January
    - Currently at over 400
  - Do you collaborate with California Youth Collaborative (CYC)
    - Yes
  - How is the program funded?
    - Funded by Tipping Point's program
    - Part of another project "On the Move" by Napa
  - How can law enforcement and Council help? Can they have flyers
    - Direct referrals for youth
    - Going public in April, will mean they can do more

### 6. October CoC Quarterly Meeting Report Out

- Presented by Deanne Pearn
- Excellent training opportunity from Ensuring Opportunity
- Panel of electeds and staffers
- Very good conversation around how to be effective advocates
  - Bring data
  - Bring stories
  - Make it relevant
  - Be nice and courteous so they can hear beyond your passion
- Elected officials have a lot on their plates, so do not assume they know about your issue
  - Keep it on their radar
  - The more they hear about it the more likely they will be able to do something about it



## COUNCIL ON HOMELESSNESS MEETING MINUTES

- Other takeaways from audience:
  - People come with problems but not solutions—bring possible solutions to help them fix it because they haven't always thought about that
- Remember what your elected officials have purview over so that you are effective

### 7. Homeless Awareness Month Highlights and “A Call for Change” Reception

- Presented by Jaime Jenett
- What's happening this month?
  - Advocacy at city/town council meetings—community members can be on the agenda and use talking points
  - 5 city/town councils that adopted proclamations!
    - Antioch (Candace Collier)
      - Attendee Comments:
        - i. Exciting
        - ii. Was received very well—posted it on the city's facebook page
        - iii. Should continue doing it
    - Concord (Gloria Schafer)
    - Danville (Cecelia McCloy)
      - Attendee comments:
        - i. Was not really on their radar—reminded them about the housing affected families part of the school district
        - ii. Doesn't happen or get spoken about often, so it was memorable for them and they remembered her and the issue from last year
        - iii. They framed the proclamation!
        - iv. Highly recommend others go and present to these bodies
    - Pleasant Hill (Peter Brooks and Joy Hedgepath)
    - Walnut Creek (Mary Fenton)
  - Volunteers helped set up a photovoice display—photo of client with their words about what they wanted people to know about them and homelessness
    - County Administration Building has beautiful display
  - Upcoming events: see calendar with link
    - Homeless Awareness Month Toolkit and Calendar available!
    - November 13<sup>th</sup> Reception and BOS adopt proclamation
      - Consumer speaker
      - Reception time is from 8:45-9:30am
      - Please RSVP—see the eventbrite email





## COUNCIL ON HOMELESSNESS MEETING MINUTES

- November 9<sup>th</sup> ANKA doing final Memorial for the Homeless— event marks all people who have died on the streets this year
  - These are beautiful services that should be continued because everyone’s lives matter
- Healthcare for the Homeless has multiple free clinics this month
- MFAC’s annual Thanksgiving service with commitment to help those in need
  - Clayton Valley Presbyterian Church at 3:30pm
- Coffee and Conversation event at Concord Library
  - For providers and consumers to connect
- November 19: GRIP giving free haircuts!
- Free meals on Thanksgiving!
- St. Vincent De Paul Coat Drive
- City of Antioch taking donations and will distribute to service providers
- Photovoice exhibit will move to H3 on November 30<sup>th</sup>!
- Homelessness Awareness Month Award Recommendations
  - Outstanding Volunteer Recommendation
    - Paula Robinson
    - Honorable Mention: Doug Leigh and Francis & Celeste Barnes
  - Outstanding Landlord Recommendation
    - Kimberly Pruitt (Permanent Connections)
    - Honorable Mention: Mark Hall (Trinity Center)
  - Innovative Project/Program
    - Senior Housing Workshops
    - Honorable Mention: CORE Creek Teams
  - Requires action by Council to approve names to be submitted for awards to County Board of Supervisors
- *Procedural Record:*
  - *Motion 1*
  - *Motion to add Homelessness Awareness Month Award Recommendations as an Action Item on the agenda due to unique time considerations requiring approval at current meeting.*
  - *Motion made by: John Eckstrom*
  - *Seconded by: Deanne Pearn*
  - *AYES: Candace Collier, John Eckstrom, Deanne Pearn, Miguel Hidalgo-Barnes, Teri House, Cecelia McCloy, Bradley Lindbloom, Carolyn Foudy, Dan Sawislak, Patrice Guillory, Alejandra Chamberlain, Tracy Pullar, Manjit Sappal, Joseph Villarreal*
  - *NOES: None.*
  - *ABSTAINS: Doug Leich.*
  - *ABSENT: Gabriel Lemus, John Barclay*
  - *MOTION APPROVED*



## COUNCIL ON HOMELESSNESS MEETING MINUTES

- *Motion 2*
- *Motion to approve Homelessness Awareness Month award recommendations.*
- *Motion made by: Teri House*
- *Seconded by: John Eckstrom*
- *AYES: Candace Collier, John Eckstrom, Deanne Pearn, Miguel Hidalgo-Barnes, Teri House, Cecelia McCloy, Bradley Lindbloom, Carolyn Foudy, Dan Sawislak, Patrice Guillory, Alejandra Chamberlain, Tracy Pullar, Manjit Sappal, Joseph Villarreal*
- *NOES: None.*
- *ABSTAINS: Doug Leich.*
- *ABSENT: Gabriel Lemus, John Barclay*
- *MOTION APPROVED*

### **8. Community Announcements**

- TAY and Family Count and Needs Assessment & CE Evaluation will be presented at December Council meeting

### **9. Pin It**

- The next Council meeting is December 6, 2018, Location TBD

### **10. Adjourn Meeting – Doug Leich**