

ADVISORY BOARD  
MEETING MINUTES

**Meeting Date: June 11, 2015**

**Time: 8:30 AM – 10 AM**

**Location: 1350 Arnold Drive, Suite 202, Martinez**

**Attendance (Board Members):** Megan Monahan, Kevin Corrigan, Sean Connors, Doug Stewart, Brenda Kain, Janet Kennedy, Valarie Sloven, Teri House

**Absent:** Joseph Villarreal

**Public Attendance:** Tim O’Keefe, Dr. Joe Mega, Joanne Sanchez, Jennifer Baha, Giza Rappaport, Sara Marsh, Dana Ewing, Justin McCarthy, Amanda Stempson, Josh Jacobs

**1. Introduction**

- a. Call to order by Teri House

**2. Public Comment**

**3. Health Care for the Homeless (HCH) Update**

- a. Reported that they are starting a high utilizer clinic in Martinez for patients frequenting emergency rooms. They are still working on defining the population. They are planning on providing both an outreach and clinical team. The program will start in July, and will be once a week to start.
  - i. Dr. Joe Mega is the contact for this program
- b. Homeless Program has done a study to identify high utilizers and will share the high utilizers list

**4. Permanent Connections**

- a. Permanent Connections is a HUD-funded PSH program run by Homeless Program. It houses 11 transition age youth. Homeless Program will shift grantees to Housing Authority of Contra Costa to be run as a rental assistance program. The young people are clustered with three landlords, and all these landlords are already working with the housing authority.
- b. Motion
  - i. Statement of Motion:
    - 1. We move to approve the transition of Permanent Connections from Homeless Program to Housing Authority
  - ii. Procedural Record
    - 1. Motion Made by: Teri House

- 2. Seconded by: Sean Connors
- 3. AYES: Doug Stewart, Megan Monahan, Valerie Sloven, Janet Kennedy, Kevin Corrigan, Brenda Kain
- 4. NOES: zero
- 5. ABSTAINS: zero
- iii. ABSENTS: Joseph Villarreal

## 5. FY2015 CoC Program Competition

- a. HUD Grantees are meeting to streamline the scoring tool and rethink the measured outcomes section. The new scoring tool will be more in line with the APR data that is already being collected.
  - i. After the NOFA is released we will assess if HUD will score on leverage, if not it will be removed from the scoring tool.
  - ii. There is currently a bonus given to CoCs that keep leverage at 7% for admin (eligible amount is 10%), this may change when the NOFA is released.
  - iii. Coordinated Entry is likely to be heavily assessed.
- b. Motion
  - i. Statement of Motion:
    - 1. We move to tentatively approve the NOFA scoring tool, pending the release of the NOFA and additional information from HUD
  - ii. Procedural Record
    - 1. Motion Made by: Kevin Corrigan
    - 2. Seconded by: Sean Connors
    - 3. AYES: Doug Stewart, Megan Monahan, Valerie Sloven, Teri House, Janet Kennedy, Brenda Kain
    - 4. NOES: zero
    - 5. ABSTAINS: zero
  - iii. ABSENTS: Joseph Villarreal

## 6. CoC Governance

- a. The Governance Charter Committee recommends that the bylaws and charter be separated to be both compliant with HUD and county regulations. The board seats will also change and it was recommended that the “non-profit developer” broadened to “nonprofit homeless service provider”.
- b. Motion
  - i. Statement of Motion:
    - 1. We move to approve the By laws and Governance Charter recommended edits to the Governance Charter Committee
  - ii. Procedural Record
    - 1. Motion Made by: Teri House

2. Seconded by: Sean Connors
  3. AYES: Doug Stewart, Megan Monahan, Valerie Sloven, Janet Kennedy, Kevin Corrigan, Brenda Kain
  4. NOES: zero
  5. ABSTAINS: zero
- iii. ABSENTS: Joseph Villarreal

## **7. Executive Board Meeting**

- a. Since the board has lost a few members, we will consider rescheduling the meeting different time and/or date.
- b. HomeBase will send out a fluid survey to establish next meeting time.

## **8. HMIS MOU**

- a. HMIS group has been meeting bi-monthly to develop a MOU between Homeless Program's lead and partner agencies. They want to maximize the current grant to support use of HMIS, and leverage that to encourage others who have not been participating to come on line and reduce the costs to make it easy for providers to participate. Homeless Program will use the HUD grant to pay for the system, meaning the actual server and support, plus pay for the HMIS administrator. The providers will then pay for licenses to use the system.
- b. Motion
  - i. Statement of Motion:
    1. We move to approve the MOU
  - ii. Procedural Record
    1. Motion Made by: Kevin Corrigan
    2. Seconded by: Sean Connors
    3. AYES: Doug Stewart, Megan Monahan, Valerie Sloven, Janet Kennedy, Brenda Kain, Teri House
    4. NOES: zero
    5. ABSTAINS: zero
  - iii. ABSENTS: Joseph Villarreal

## **9. Zero: 2016 Update**

- a. The campaign started in January as an effort to end homelessness for veterans and the chronic homelessness. Contra Costa County is one of 80 organizations participating in this initiative. The current goal is to house 237 veterans in 763 chronically homeless people. So far, 64 veterans and 52 chronically homeless have been housed. Still need placements for 173 veterans and 711 chronically homeless.
- b. The county participated in a boot camp to develop a 30-day work plan and model for moving campaign forward. Efforts will include:
  - i. Landlord outreach
  - ii. Section 8 and VA supportive housing vouchers

- iii. Getting priority for housing choice vouchers from the housing authority.
- c. Community Solutions will facilitate a conversation on June 25 from 10-2pm to establish the next 30 day plan

#### **10. PIT Count Findings**

- a. 2015 Point In Time Count is conducted nationally in last 10 days of January—alternating the years for unsheltered counts. This year saw a new methodology to be more inclusive and collect more data. The count was extended from 1 to 3 days. Went out to encampments and the community based sites for 3 days. Additionally, an encampment and service site map was created from the data collected.
- b. There were 1326 unsheltered individuals, 704 sheltered, and 1685 people living in an other temporary living situation, for grand total of 3715.

#### **11. Behavioral Health Integration Update**

- a. The county is going through a multiyear phased process to integrate one behavioral health division. The last phase saw SPIID teams (comprised of county staff, consumers, and families) coming together to identify common frameworks for how the behavioral health system currently works. They came up with a plan to create integrated case conferencing and integrated service teams. The next phase will focus on how to implement changes.
- b. For more information on this process, review the status update on the [Behavioral Health Website](#).

#### **12. Pin it**

- a. Teri House asked to convene a meeting with service providers (all HUD grantees) and any other interested stakeholders to provide an opportunity to talk about preferences for Section 8 vouchers so we can ensure homeless people get priority.